

Borough of Northumberland

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Borough of Northumberland 175 Orange Street, Northumberland, PA 17857 Northumberland Borough Council Meeting February 2, 2016

President Paul Ruane called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Paul Boyer, Ralph Cianflone, Ellie Rees, Paul Ruane, Jim Troup and Harry Wynn. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Jeremy Deitrick, Sewer Department Superintendent; Ted McCollum, Street Supervisor/Code Enforcement Officer; and Janice Bowman, Borough Secretary. Council member Ty Sees arrived at 7:06 p.m.

PennDOT Road Construction Project

Mr. Mike Mausteller addressed council about PennDOT's Duke Street project. The council's approval is needed for PennDOT to proceed on the final design. He said that he knows there are concerns about the phasing. PennDOT has held public meetings and met with individuals and businesses. PennDOT is looking at various options. They understand that closing Duke Street and Route 11 at Pineknott Park will be a hardship. One option is to keep one lane open to traffic. This will mean that the construction will require a longer length of time. But access would be available to the park, the Point, and the sewer plant. If the road is closed, the work will be completed more quickly. Route 147 to Sunbury is also being reconstructed with possible road closure to one lane. Mr. Troup stated that the main concern is that people travel this route daily to get to work. Mr. Mausteller stated that there may be a way to accommodate access to the park and keep one lane opened. He noted that misinformation had been circulating that Duke Street would be closed for two years and this was never part of the plan. Mr. Troup asked if consideration was given for emergency services. Mr. Mausteller responded that they are planning for access for emergency services. Mr. Mausteller explained that if one lane remains opened; it would be in one direction. Mr. Troup asked if flagging would be feasible. Mr. Mausteller stated that it would be required round the clock and that a traffic light might be an option. Mrs. Rees requested that this option be considered. Discussion ensued about the size of tractor trailers. The restriction is that any trucks over thirty-six feet are not to be permitted in the Borough unless they have local deliveries. Mr. Sees asked if anyone has conferred with BIMBO Bakeries. Mr. Mausteller replied that any trucks making local deliveries will be permitted in town. Dr. Cianflone questioned how traffic would be routed if one lane remains opened. Southbound traffic would be permitted on Route 11 going out of town and travel into town would be on Route 147 north from Packer Island. Mr. Mausteller noted that phasing will allow traffic to flow, but will increase construction time. He stated that PennDOT would meet with the

council to explain the time frame projected for construction based on the traffic pattern. Mr. Ruane questioned when PennDOT would meet with the council.

Mr. Tira stated that when PennDOT is going to impact a public property, they must send this proposal to the public entity to respond. Council may comment on the proposal and request that a modification be made. If council is concerned that the road may be closed for eight to ten weeks, they should provide a response. He explained that there is a 45 day timeframe to respond. If no response is received within that time, PennDOT may assume that there are no comments. Mr. Tira noted that council could authorize him, to prepare the comments with the council's concerns.

Mr. Boyer moved to authorize the solicitor to prepare the comments to PennDOT. Mrs. Rees seconded the motion.

Mr. Wynn stated that he doesn't think that anything longer than a 36 foot truck be permitted as through traffic. Mr. Mausteller said that only a 36 foot single axel truck would be permitted.

Dr. Cianflone asked if the estimated time of completion is more accurate if the road is closed completely, if the 8-10 weeks for a complete closure is more accurate than a 20 week length of construction for a one-lane closure. Mr. Mausteller replied that there are a lot of variables and this is what they would be looking at. They would like to keep the construction time to under two years.

Mr. Wynn questioned the impact to the railroad bridge when the walkway is removed. Mr. Mausteller stated that they have looked at the underpass and feel that the sidewalks were added at a later date and are not integral to the railroad bridge.

Mayor Zboray stated that when the meetings began, the plan was to close the underpass and the Barry King Bridge for eight to ten weeks. He is pleased that PennDOT is now considering keeping one lane open. But noted that it would be better to have a two-way flow with a traffic light or flagger. He said that there was talk to rotate the traffic. Mayor Zboray also stated that they had discussed using Dale Walter's property at the end of the Packer Island bridge in order to have two-way traffic to Sunbury.

Mr. Mausteller noted that PennDOT has about five different scenarios that they are considering.

Council voted unanimously to authorize the solicitor to prepare the comments to PennDOT.

Public Comment

Eight people introduced themselves.

Barbara Kistner voiced a concern about the Water and King Street intersection. She has noticed that truckers coming from Sunbury, waiting to turn left, go through the red light and block the intersection. She said that this happens every Friday night. She does not feel that widening the street will alleviate this problem. Mr. Wynn stated that it would take extra officers to police this intersection. Mayor Zboray stated that the police do watch this intersection. He said that they

also have to keep the vehicle in view at all times until they are able to pull it over. Otherwise, the violation can be thrown out by the District Justice. Mr. Wynn suggested that the state police should be called in for rush-hour traffic. Mr. Sees questioned how many people fight the citation. Mayor Zboray responded that a lot of them do. Mr. Sees asked what percentage gets thrown out. Mayor Zboray said that he has no idea. A suggestion was made that a “no right turn” sign with time restrictions such as between 4:00 p.m. and 7:00 p.m. be posted at King and Water Streets for traffic traveling east on King Street. It was also suggested that the traffic lights be better synchronized.

Ms. Gretchen Walberg stated that she hasn't heard anything mentioned about the detour on King Street. She noted that it is a tight turn to turn left at King Street onto Water Street. Mr. Mausteller stated that the locals will find other routes to get through town. As far as the thru traffic, they are considering getting the traffic back to Duke Street sooner but the continuity of a detour that doesn't change may be preferable.

PennDOT is looking at covering some of the stop signs on King Streets where southbound traffic will detour. Northbound traffic will be detoured on Orange Street. Parking will be restricted on one side of the street. Both King and Orange Streets will have two-way traffic.

Ms. Fran Bogovich asked if PennDOT is going to evaluate the King Street and Orange Street before the detour begins and take care of the streets after the project is completed. Mr. Mausteller stated that this will be in the contract. Utility adjustments may be necessary.

Council Meeting Minutes

Mr. Troup moved to approve the council meeting minutes of December 15, 2015. Dr. Cianflone seconded the motion. Council approved by a vote of 6-0-1 with Mr. Wynn abstaining.

Mr. Boyer made a motion to approve the council meeting minutes of January 4, 2016. Several council members said that they did not see them. The Borough Secretary stated that they had been sent out a while ago. The motion was tabled until the next meeting.

Fire Police

Mr. Jon Apple, captain of the Fire Police informed council that Liz Buckles, Cody Hummel, and Karen and John Williams have had background checks and would like to be appointed as Fire Police. Mr. Boyer so moved. Mrs. Rees seconded the motion. Council approved unanimously.

Northumberland Sewer Department Report

Fulkroad has submitted application for payment No. 8 in the amount of \$565,478.99 under Contract 14-1G. Hazen & Sawyer recommends payment. Mrs. Rees moved to approve the payment. Mr. Boyer seconded the motion. Council approved unanimously.

Mr. Ruane stated that Hazen & Sawyer recommends payment of Application for Payments No. 6 and 7 to Myco (Contract 14-2H) in the amounts of \$98,670.42 and \$51,008.74. Mr. Boyer so moved. Mr. Wynn seconded the motion. Council approved unanimously.

Mr. Boyer moved to approve Application for Payment No. 7 from Lecce (Contract 14-3E) in the amount of \$160,387.61, as recommended by Hazen & Sawyer. Mr. Wynn seconded the motion. Council approved unanimously.

Mr. Ruane stated that Hazen & Sawyer has provided a design proposal in the amount of \$9,500 to install two manholes on Wheatley Avenue and to rehabilitate other manholes. \$1,000 is for the letter to DEP; \$6,000 for design documents; and \$2,500 for bid phase services. Mr. Wynn moved to approve the proposal. Mrs. Rees seconded the motion. Council approved unanimously.

Mr. Ruane stated that the 2015 reconciliation has been calculated. Upper Augusta Township is owed \$8,991.54. Mr. Sees moved and Mr. Wynn seconded the motion to approve the reconciliation amount. Council voted unanimously to approve.

Point Township has requested 3.9 e.d.u.'s for W & L Sports Cars. Mr. Boyer made a motion to approve the capacity of 3.9 e.d.u.'s for W & L Sports Cars in Point Township. Mr. Wynn seconded the motion. Council approved unanimously.

Mr. Ruane read a letter from Budd Reader informing the council that he plans to retire on February 26, 2016. Upon motion by Mr. Troup, seconded by Mr. Boyer, council voted unanimously to accept Mr. Reader's retirement.

Mr. Ruane stated that two employees who were hired last year, Josh Kurtz and Larry Wolbert, have fulfilled their probationary periods. Mr. Wynn asked if an employee will be hired to replace Budd Reader. Mr. Deitrick stated that the second employee was hired last year in anticipation of Mr. Reader's retirement.

Mark Bottin, Hazen & Sawyer, provided the Engineer's Status Report, included as an addendum to the minutes. Mr. Sees asked if the construction is on track for the completion. Mr. Bottin responded that he does not feel the project will be completed on time. He recommended that a letter be sent to PA DEP apprising them of the progress of the project and the amount of funding expended. He stated that he doesn't want to make the situation with the contractor more adversarial. Mrs. Rees questioned if the contractors have only been paid for work that is done. Mr. Deitrick confirmed that payment is made after the work is completed and the engineers have approved.

Mr. Sees noted that a lot of items are being stored along the highway where the car lot used to be. He suggested that temporary fencing be erected. Mr. Bottin stated that the contractor is responsible for the material until the project is complete. He said that he would discuss this with the contractor.

Liberty Hollow Stormwater

Mr. Bottin stated that a preconstruction meeting was held with the contractor. The Borough is purchasing the pipe for the project. Hazen & Sawyer is requesting an extension for the DEP permit for the project.

Mr. Sees asked what the interest rate is for the PennVest loan. Mr. Deitrick stated that the interest rate changes after a few years, but he does not remember the exact figures. Mr. Sees requested that he be provided with a schedule.

Point Township Sewer Authority

The total payable for the 2015 Reconciliation to Point Township is \$74,980.86. The reconciliation is an internal calculation done each year which adjusts the amount paid for the annual treatment agreement. The adjustment is based on true costs. Mr. Boyer moved to approve credit in the amount of \$74,980.86 to the Point Township Sewer Authority. Dr. Cianflone seconded the motion. Council approved unanimously.

Mayor's Report

Mayor Zboray announced that the S. Luther Savidge Trust met on January 20th and approved \$8,528.14 for the Liberty Hollow Trail. The Borough also received \$5,000 for the electrical upgrade to the second quadrant of the King Street Park. The quadrant by Christ United Methodist Church was done last year. Plans are to have the second quadrant completed before Pineknotters' Days.

Street Supervisor/ Code Enforcement Officer's Report

- Mr. McCollum reported that Paul Boyer and Paul Ruane visited the shop last week.
- Mr. McCollum said that the Borough will be getting a new mower this year. He took the old zero-turn mower to Bloom's for a dyno test at a cost of \$55 which will diagnose exactly what is wrong with the mower. He expects to have the results in a day or two. He added that \$2,500 would be the cost of a new motor for the mower. He said that he would prefer to put that toward a second new mower.
- The new truck is finished and is parked outside the building. The spreader still has a piece to be installed. The box is stainless steel with a big tool box and six flashing strobe LED lights. The cost was under \$68,000 for everything.
- Mr. McCollum said that while plowing last week with the 2006 truck, he was coming down Sunset backwards and the plow blade hit Mike Marotto's truck twice, hit the door hinge and put a hole in the tire. He noticed that the steering wheel on the 2006 truck was off sixty degrees. He took the truck to M&S and learned that the drive link is bent. It will also need a front end alignment. The right wing cylinder was broken. Mr. McCollum was able to drive the truck back to the garage and he replaced the cylinder with one that was in the inventory. The insurance will cover the cost of the repairs and the replacement cylinder. Mr. Sees asked the estimate of the damage. Mr. McCollum stated that he doesn't know the amount but would provide it to the council when he finds out. Mr. Wynn asked if the truck is drivable. Mr. McCollum replied that it is.
- Mr. McCollum stated that with the water problem at the garage, he put new gutters up in the back, tightened the roof up, and he also put the flexible black tubing in the back. He is hopeful that this will alleviate the water that comes in the garage.
- Mr. McCollum said that it was brought up about keeping the 2004 Ford F550. A new transmission, installed, with an eighteen month warranty is \$4,200.
- Concrete for the base of the playground pavilion is coming Friday morning at 8:00.
- Nine new no parking signs have been installed. More stop signs will be purchased.
- Flagger training at a cost of \$75 per person is available through PSATS.

- Rebekah Kline can provide CPR training; however, she now has a full-time job and is not available weekdays. Mr. Sees asked about the fee. The Borough Secretary stated that she wanted to see if she should pursue it since the employees' schedule would have to be revised. Mr. Sees stated that he thought Red Cross offered the training for free. Mr. McCollum said that he would check with them.

Code Enforcement Report

- Mr. McCollum reported that he received fourteen complaints; nine violations; a re-inspection and has fourteen pending inspections.
- Jim Lauffer is planning to purchase the W&S property, demolish the building, and erect a residential garage. His residence is behind the W&S property. Mr. McCollum told him that a zoning permit is required. The garage will be under 1,000 square feet so a building permit is not required. The entrance to the garage will face Short Duke Street, not Route 147.
- Mr. Ruane requested that Ted attend the street committee meeting to discuss the mower, truck, and trainings.

Committee Reports

Community Development

Dr. Cianflone stated that the committee will meet next week to review the architect quotes for the gymnasium. They are also looking at materials for the trail. Mr. McCollum stated that he has obtained railroad ties to replace the bridge that crosses the creek.

Finance

Mr. Sees stated that the committee did not meet last month.

Public Safety

Mr. Troup stated that there was no meeting.

Streets

Mr. Boyer announced that the committee will meet next week.

Old Business

1. PennDOT Temporary Occupancy Permit was acted upon earlier in the meeting.
2. Upon motion by Mr. Boyer, seconded by Mrs. Rees, council voted unanimously to appoint Joseph West to the Emergency Services Board for a term ending January 1, 2020.
3. Upon motion by Mrs. Rees, seconded by Mr. Wynn, council voted unanimously to appoint Thomas Gresh to the Zoning Hearing Board for a term ending December 31, 2018.
4. Upon motion by Mr. Wynn, seconded by Mrs. Rees, council voted unanimously to appoint Judyann Schmidt to the Planning Commission for a term ending December 31, 2019.

5. Upon motion by Mr. Boyer, seconded by Dr. Cianflone, council voted unanimously to appoint Elizabeth Lockcuff to the Shade Tree Commission for a term ending December 31, 2018.

New Business

1. Mr. Wynn moved to pay the bills. Mr. Boyer seconded the motion. Mr. Sees questioned if the garbage bills were for 2015 or 2016. The Borough Secretary stated that the bills are for 2015. Council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$44,757.76; Liberty Splashland bills total \$355.25; Park and Recreation Account bills total \$32.25; Donations Account bills total \$108.81; and Sewer Department bills total \$9,137.50.
2. C-2016 Police Retirement Contribution: A resolution was provided that reduces the police retirement contribution from five percent to 1.5 percent per the last police contract. Because a new contract has not been approved, the resolution was tabled.

Executive Session

Mr. Ruane stated that the council meeting would be adjourned for an Executive Session to discuss labor contract issues and would be reconvened. The meeting was adjourned at 8:26 p.m.

The meeting was reconvened at 8:56 p.m.

Mr. Troup made a motion to accept the agreement with the Teamster Union. Mr. Boyer seconded the motion. Council approved by a vote of 6-0-1 with Mr. Sees abstaining.



Mr. Boyer made a motion to permit Keith Mull to carry six vacation days from 2015 to 2016. This is non-precedent setting. Mr. Troup seconded the motion. Council approved by a vote of 6-0-1 with Mr. Sees abstaining.

Mr. Troup made a motion that workers compensation would not be included as income for pension purposes and that insurance stipends would be included for pension purposes. Dr. Cianflone seconded the motion. Council approved by a vote of 6-0-1 with Mr. Sees abstaining.

Mr. Sees requested an Executive Session with Mr. Ruane, Mr. Troup, and Mr. Tira.

The council meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary



Hazen and Sawyer
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February 2, 2016

Borough of Northumberland
175 Orange Street
Northumberland, PA 17857

Re: Engineer's Status Report

Dear Council Members:

Please find a report on our engineering activities completed on your behalf since your last meeting:

RETAINER (90135.000)

No new actions to report.

WWTP BNR UPGRADE PROJECT (90135.003)

Construction Progress:

Job Conference No. 18 was held January 19th. Minutes from the Job Conference No. 18 were distributed to the Sewer Committee via email.

Job Conference No. 19 was held today.

Contract 14-1G (Fulkroad)

Application for Payment – We recommend payment of Application for Payment No. 8 in the amount of \$565,478.99.

Work Change Directives (WCD)/Change Orders (CO)

Work Change Directive No. 7 for modifications to the Queen Street Pump Station (Engineer's estimate \$1,500) and No. 8 for modifications to the roof drains on the Pre-treatment facility (Engineer's estimate \$2,500) have been issued to the Contractor.

Contract 14-2H (Myco)

Application for Payment – We recommend payment of Application for Payment No. 6 in the amount of \$98,670.42 and Application for Payment No. 7 in the amount of \$51,008.74.

Work Change Directives (WCD)/Change Orders (CO)

No new actions to report.

Contract 14-3E (Lecce)

Application for Payment – We recommend payment of Application for Payment No. 7 in the amount of \$160,387.61.

Work Change Directives (WCD)/Change Orders (CO)

No new actions to report.

LIBERTY HOLLOW STORMWATER (90135.009)

Notice to Proceed was issued January 11, 2016. The Pre-Construction Meeting was held on January 8, 2016. Minutes from the Meeting were distributed to Jan Bowman and the Contractor via email.

On January 28, 2016, Hazen sent an amendment proposal for Construction Phase services for the Borough's consideration. We believe that the proposal reflects the engineering services previously agreed upon and the amounts included in the grant funding. We would be happy to discuss the terms of the proposal at tonight's meeting.

NPDES PERMIT RENEWAL (90135.010)

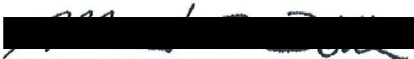
Hazen has started on this work, and we have been coordinating with the Borough to gather all pertinent data for the renewal. We request that all priority pollutant analyses be forwarded for incorporation.

WHEATLEY AVENUE MANHOLES (90135.XXX)

We have presented a design proposal to the Sewer Committee for their consideration to install two new manholes along Wheatley Avenue and rehabilitate other manholes to the extent that it can fit in the budget.

We look forward to discussing these items at your meeting tonight. Please feel free to call me at 215-592-0600 before or after the meeting if there are any questions.

Sincerely,



Mark Bottin, P.E.
Senior Associate

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