

**Borough of Northumberland**  
**175 Orange Street, Northumberland, PA 17857**  
**Northumberland Borough Council Meeting**  
**August 18, 2015**

The meeting was called to order at 7:20 p.m. by Borough Council Vice President Adam Klock. The Pledge of Allegiance was recited and Council member Ellie Rees offered an Invocation.

**Roll Call**

Council members present were Adam Klock, Ellie Rees, Paul Ruane, and Ty Sees. Others present were Jeremy Deitrick, Sewer Department Superintendent, and Janice Bowman, Borough Secretary. Council members Stephen Reed, James Troup and Harry Wynn and Mayor Len Zboray were absent.

**Public Comment**

Mr. Dick Simpson informed the council that the PHEAA worker at Pineknott Park was told by the street supervisor that he would have a ladder delivered to Pineknott Park last week and it hadn't been done until another street employee was contacted today who delivered it. Tomorrow is the PHEAA worker's last day to work and he will be painting the storage building. Mr. Simpson was also told by the Street Supervisor that the cracker dust that was delivered last week would be spread so the area may be leveled for the batting cages. It has not yet been done. He is also waiting for the pitcher's mound and home plate to be redone. Mr. Klock stated that he would speak with the street supervisor.

Terry Walker, 556 Hanover Street, explained to the council that his driveway comes out onto the alley behind the bakery. He said that with the cars parked on the alley, it is difficult for them to get out of their driveway. He would like the curbing across from his driveway painted yellow. He stated that his neighbor had called about the same problem at his driveway and the street supervisor was there the next day to paint the curb. Mr. Sees noted that there is an access there and stated that the curb should be painted on both sides of the access. Mr. Walker said that he had asked the street supervisor about it last month and he said that he would bring the request to council. But he apparently had not done so. Mr. Ruane was asked to check on it and speak to the street supervisor.

**Northumberland Sewer Department Report**

Mr. Klock stated that the Personnel Committee met and interviewed four applicants for the operator position at the Sewer Department. The committee recommends that two full-time employees be hired instead of one full-time and one part-time.

Mr. Klock moved to extend the offer of full-time employment to Larry Wolbert and Josh Kurtz at the rate of \$14.85 per hour, with a 120 day probationary period. In the first year, they must

show progress in obtaining their BE1 wastewater operator's license. Employees must live within a fifteen mile radius. Mr. Kurtz lives outside this radius. Mr. Klock amended his motion to allow Mr. Kurtz a two month grace period to change his residency. Mrs. Rees seconded the motion. Mr. Klock noted that a CDL is not required because they are no longer taking the dump truck to the landfill. Council voted unanimously to approve.

Mr. Klock made a motion to accept the Costar price of \$31,997 for a 2016 F250 truck with plow package from Sunbury Motors. This truck replaces the 1996 Dodge and is in the budget. The anticipated delivery time is ten to twelve weeks. Mr. Ruane seconded the motion. Council voted unanimously to approve. Mr. Klock asked if the Borough would have use of the truck. Mr. Ruane responded that he would talk to Ted tomorrow. If the Street Department cannot use it, it could be put on Municibid or advertised locally.

Mr. Deitrick stated that the data obtained from RedZone was reviewed with the sewer committee. The mapping makes it easier to identify the lines. Mr. Deitrick noted that the system is in better shape than expected. The mapping can be overlaid with the county maps of the Borough properties.

Mr. Deitrick said that the construction project is progressing.

### **Emergency Services Board**

Mrs. Rees stated that the Board has asked to meet with Chief Kriner about the repairs projected on Route 147 in 2016. Chief Kriner has said that he would be happy to meet with them.

### **Street Supervisor/ Code Enforcement Officer's Report - No report**

### **Committee Reports**

#### Community Development

- The Borough Secretary stated that she and Mr. Reed were present for the committee meeting. Mr. Reed is going to contact Troy Smith to check on the status of the plans for the gymnasium.
- A quote of \$2,750 to install drywall at the Girl Scout House was received from Steven Johnson Drywall. The cost includes \$992 for materials and \$1,758 for the labor. The recommendation is that council approves these quotes. The drywall will be installed in the large room, the kitchen and the bathroom. Mr. Ruane moved to approve the quote from Steven Johnson for \$2,750. Mrs. Rees seconded the motion. There is money in the Donations Account to pay for it. Council approved unanimously.
- Mr. Dick Simpson informed the council that the class of 1965 from the Northumberland High School has donated \$300 to the Borough toward the gymnasium renovation. He also thanked the council for allowing the class to meet in the building to view the displays. Council thanked Mr. Simpson for the donation.

#### Finance

Mr. Sees announced that a letter was sent out for the upcoming 2016 budget meetings. The first one will be held on September 22 to discuss expenses. The meeting on October 27 will be to discuss the income side of the budget. The budget will be finalized at the November 24th meeting and voted on at the two council meetings in December. Mr. Sees stated that the committee would not meet in August.

Personnel - no report

Public Safety - no report

Rules - no report

Streets

Mr. Ruane stated that he would check on the paving schedule. UGI has to complete their work to replace the gas lines at the park before the streets can be paved.

### **Old Business**

1. Stahl Sheaffer Engineering, LLC

The Borough Secretary requested that council approve the contract with Stahl Sheaffer Engineering, LLC for the walking trail at Liberty Hollow. The funds for the trail have been obtained through a \$94,000 grant from the Commonwealth Finance Authority (CFA). The match is coming from the S. Luther Savidge Trust (\$16,588). No Borough money is required. Stahl Sheaffer's total cost for the contract is \$27,000; however, they are donating \$5,000 and reducing the contract amount to \$22,000. The schedule is to have the survey completed in two weeks; the as-built plans completed in about four weeks, with plans to have the bid advertised before spring. Mrs. Rees moved to approve the contract with Stahl Sheaffer Engineering, LLC for \$22,000. Mr. Ruane seconded it. Council approved unanimously.

### **Council Meeting Minutes**

Upon motion by Mr. Sees, seconded by Mrs. Rees, council voted unanimously to approve the council meeting minutes of May 5, 2015.

### **New Business**

1. Upon motion by Mr. Klock, seconded by Mrs. Rees, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$68,558.12; 2nd Street Community & Municipal Center bills total \$175.99; bills to be paid from the Donations Account total \$183.72; Liberty Splashland bills total \$2,175.53; Parks and Recreation Fund bills total \$1,338.91; and Sewer Department bills total \$35,992.27.
2. Pennsylvania Municipal Health Insurance Cooperative has submitted a bill of \$9,905.12 for the run-out claims for the first quarter of 2015. The Borough Secretary stated that she spoke with representatives of the PMHIC and was provided with a breakdown of the bills for the various departments. The Borough's share is \$8,633.39; The Sewer Department's share is \$522.54; and the Housing Corporation's share is \$749.19. It was also learned that there is a credit for first two months of the second quarter. The information for June has not yet been received. Mr. Sees suggested that the Sewer Department and Housing Corporation be sent letters explaining what their share of the costs would be thus far. However, a final invoice would not be sent to them until the final numbers are determined. Mrs. Rees noted that the bill was included on the list of bills already approved by council therefore no action was required.

3. Mr. Klock made a motion to transfer \$17,170.64 from Liberty Splashland account to General Fund for the July payroll. Mrs. Rees seconded the motion. Council approved unanimously.
4. The Borough Secretary announced that Senator Pat Toomey would be holding an Open House in the Savidge Room of the 2nd Street Municipal Center on Monday, August 24th from 1:45 until 3:00 p.m. Discussion ensued.
5. Mr. Klock noted that paving is scheduled for tomorrow at King and Water Streets.

Mr. Ruane moved to adjourn. Mr. Klock adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Janice R. Bowman  
Borough Secretary