

Borough of Northumberland

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**Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
June 7, 2016**

President Paul Ruane called the meeting to order at 6:30 p.m. This Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Paul Boyer, Ellie Rees, Paul Ruane, and Harry Wynn. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; C. L. Kriner, Police Chief; Brian Probst, Street Supervisor; Jeremy Deitrick, Sewer Department Superintendent; and Janice Bowman, Borough Secretary. Council members Ralph Cianflone, Ty Sees, and James Troup were absent.

Public Comment

Eight visitors introduced themselves.

Mr. Orlando Toro provided pictures to council regarding a nuisance property at 595 Hanover Street. He noted that the chimney is in bad condition and the vegetation is 30 inches high. Mr. Ruane stated that he had contacted the company last week and was told that the property would be maintained. Mr. Ruane requested that Mr. Probst have employees from the street department cut the grass.

Mr. Terry Walker stated that he is also concerned about the condition of the property and noted that the house next door is for sale and the condition of the property next door negatively effects the neighborhood.

Council member Ty Sees arrived at 6:33 p.m.

Council Meeting Minutes

Upon motion by Mr. Wynn, seconded by Mr. Boyer, council unanimously approved the council meeting minutes of May 3, 2016.

Upon motion by Mr. Wynn, seconded by Mr. Boyer, council unanimously approved the council meeting minutes of May 17, 2016.

Northumberland Sewer Department

Mr. Jeremy Deitrick informed the council that Point Township Sewer Authority has submitted an invoice for flow meter calibration in the amount of \$320 and an invoice for the replacement of two air release valves, air release man holes and force main pipes that were installed in the

Borough as part of the Lithia Springs project in the amount of \$25,285.71. These amounts are half of the total invoices which are the Borough's agreed upon share of the costs.

Mr. Boyer made a motion to credit the Point Township Sewer Authority in the amount of \$25,605.71 toward PTSA's unpaid invoices from the Northumberland Sewer Department. Mr. Wynn seconded the motion. Council approved by a vote of 3-2. Mr. Sees and Mr. Wynn voted no.

Mr. Mark Strahota, Hazen & Sawyer, informed the council that Fulkroad's request for a 60-day extension was denied based partially on DEP's denial to the Borough's Amended Consent Order and Agreement (COA). He noted that the current amount for liquidated damages is \$1,500 per day. On Monday, Fulkroad submitted individual requests for additional time due to weather and other causes. These are being considered individually for potential merit.

Mr. Strahota recommended payment to Fulkroad (Contract 14-1G) for Application for Payment No. 12 in the amount of \$806,045.88. Mr. Boyer so moved; Mr. Wynn seconded the motion. Council approved unanimously.

Mr. Strahota recommended payment to Myco (Contract 14-2H) \$ for Application for Payment No. 11 in the amount of \$14,575.08. Mr. Wynn so moved. Mr. Sees seconded the motion. Council approved unanimously.

Mr. Strahota recommended payment to Lecci (Contract 14-3E) for Application for Payment No. 11 in the amount of \$129,437.39. Mr. Ruane so moved. Mrs. Rees seconded the motion. Council approved unanimously.

Mayor's Report

- Mayor Len Zboray announced that there was a great Memorial Day Parade and service at the Riverview Cemetery on May 30th.
- Mayor Zboray attended the dedication of the Fire Police vehicle at Sunbury Motors last week. He noted that the Fire Police logged 146 hours of service and attended 26 calls in May. He added that the residents of Borough should be thankful for the volunteer fire police and their dedication. He noted that Jon Apple, the Captain, and the other fire police do a service for the Borough. Council applauded.
- Touch-a-Truck will be held on Saturday, June 11th, at King Street Park. The event is sponsored by the Priestley-Forsyth Memorial Library.
- Mayor Zboray noted that there is an ordinance prohibiting grass to be blown in the streets. He added that residents should blow the grass onto their properties and that the code office and police may fine anyone who violates the ordinance.

Mr. Sees stated that he did not receive the accrued time off for the police department as requested. Chief Kriner replied that the report was placed in his mailbox a few days following the request. Mr. Sees stated that he did not receive anything and requested that the information be emailed.

Committee Reports

Community Development

Mrs. Rees stated that the playground equipment will be installed on June 23rd for prep work and June 24th by BIMBO volunteers. This equipment was purchased through grants.

The merry-go-round will be installed on July 13th and 14th. This equipment is purchased with funding in the 2016 budget.

Mr. Wynn asked when the equipment would be installed at Pineknoller Park. Mr. Ruane stated that the Street Department is currently busy with other things and will get to the playground as soon as possible. Mr. Wynn questioned if the department could use another part-time worker. Mr. Probst replied that it could but questioned whether the contract would permit a second part-time employee. Mr. Tira advised that this is a contract issue and should be discussed in Executive Session. Discussion continued about the work to be done at Pineknoller Park to install the playground equipment and the batting cages.

Finance - No report

Personnel

Mrs. Rees stated that there are several things to bring up in Executive Session about personnel.

Public Safety – No report

Rules – No report

Streets

Mr. Boyer said that the committee would meet next week. He thanked Brian Probst and the staff for the effort they put in getting the pool ready for opening day on June 2nd. He noted that it was also a Family Fun Day sponsored by Representative Lynda Schlegel-Culver. He said that there were hundreds of kids there and the pool looked great. The next project to be completed is the waterfall at King Street Park and then the playground equipment at Pineknoller Park.

Old Business

1. Mr. Ruane tabled Resolution C-2016, Police Retirement Contribution.
2. Mrs. Rees made a motion to advertise the bid for the Liberty Hollow Trail. Mr. Boyer seconded the motion. Council approved unanimously.
3. Mr. Boyer moved to approve a contract with Susquehanna Tree Care to remove two trees above Liberty Splashland at a cost of \$750. Mr. Wynn seconded the motion. Council approved unanimously. Mr. Boyer stated that the company is going to drop the trees and anyone who wants the wood may take it.

4. The Priestley-Forsythe Library has requested that the Borough provide trash containers and turn on the electricity in King Street Park for the Touch-a-Truck event on Saturday. Mrs. Rees moved to provide the support requested by the library for Touch-a-Truck. Mr. Wynn seconded the motion. Council approved unanimously.
5. Cindi Gunter, the minister of the Methodist Church at Sixth and King visited the Borough Office today to ask if the council would approve a breakfast program for children in the Borough by permitting the use of the Savidge Room and kitchen. It was explained that this was a preliminary request to learn if council would be in favor of the idea. Discussion ensued and council requested more specific information for the program.
6. Mr. Tira informed council that the PennDOT Section 4F documentation includes the language that council had previously approved. He noted that PennDOT has requested that the council approve this document for the project. Mr. Boyer moved to approve PennDOT Section 4F documentation. Mr. Wynn seconded the motion. Council approved unanimously.
7. Mr. Ruane noted that a focus group meeting was held on Monday for PennDOT to present various detours for the Duke Street Project. He explained that the “leap frog detour” was chosen as the favored detour. Mayor Zboray added that Jay Seidel from Front Street was present for the meeting and likes the idea of the “leap frog” and is happy with the decision. Mayor Zboray noted that PennDOT also plans to fast track the work on Water Street from the bridge to the Duke Street intersection in 2018.

New Business

1. Upon motion by Mr. Wynn, seconded by Mr. Boyer, council unanimously approved payment of the bills. Bills to be paid from the General Fund total \$48,722.60; Liberty Splashland bills total \$6,297.78; Park and Recreation bills total \$18.98; and Sewer Department bills total \$6,201.51.
2. The Fire Department would like to sponsor the PineMudder on July 3rd at Pineknotted Park. This event was held two years ago. An obstacle course for kids, approximately 150 kids participated. They got dirty, wet, and had a good time. Mrs. Rees made a motion to approve the Fire Department’s request for permission to sponsor the PineMudder on July 3rd. Mr. Boyer seconded the motion. Council approved unanimously.
3. Handicap parking space requests were received from residents of 655 Prince Street and 369 King Street. Mrs. Rees moved to approve the requests. Mr. Wynn seconded the motion. Mr. Sees requested that the motion include that the need for the handicap spaces be assessed on an annual basis. The motion was amended. Council approved unanimously.
4. Ms. Barbara Kistner informed council that the boat docks are in the river at the Norry Boat Club and council is invited down to see them. She added that Bob Long was unable to attend the meeting tonight.

Street Supervisor's Report

Mr. Probst informed council that he's received estimates for repairs to the skidsteer and the 2004 Ford F550. The skidsteer is at Bestline and the repairs are estimated to cost \$1,449.85. The transmission on the truck would cost \$3,799.13 for a new transmission. Until the problem is diagnosed, the final cost is not known. However, the worst scenario would be \$3,799.13.

Mr. Probst said that a storm drain in the parking lot at the Kiwanis Building should be repaired. He said that this is work that the street department can do. Mr. Ruane said that they may do the work. No motion was required.

Council discussed the costs for the repairs to the skidsteer and the 2004 truck. Mr. Sees noted that there is money in the budget remaining for truck maintenance and repairs and for equipment maintenance and repairs.

Mr. Wynn made a motion to approve the repairs to the skidsteer at a cost of \$1,449.85. Mr. Boyer seconded the motion. Council approved unanimously.

Mr. Boyer moved to have Sunbury Motors do the study for the transmission for the 2004 truck and make the necessary repairs at a cost not to exceed \$3,799.13. The amount on the estimate for sales tax is to be removed. Mrs. Rees seconded the motion. Council approved unanimously.

Executive Session

Mr. Ruane adjourned the meeting at 7:22 p.m. to discuss personnel issues. He stated that the meeting would be reconvened. The meeting was reconvened at 8:06 p.m.

Mr. Sees moved to approve Resolution F-2016. Mr. Boyer seconded the motion. Council approved unanimously. The resolution is as follows:

"Resolution No. F-2016

BOROUGH OF NORTHUMBERLAND

NORTHUMBERLAND COUNTY, PENNSYLVANIA

WHEREAS, the Borough Council ("Borough Council") of the Borough of Northumberland (the "Borough") has determined that it is necessary to replace a current street department vehicle; and

WHEREAS, the Borough Council has approved the purchase of a new truck for the street department through a state approved contract; and

WHEREAS, the Borough needs financing for the purchase of the new vehicle; and

WHEREAS, the Northumberland National Bank (the "Bank") has offered to loan up to \$55,000 with a three (3) year term with repayment due through annual principal and interest payments of \$18,750.31, the first due at purchase, at a fixed interest rate of 2.25%; and

Now Be it RESOLVED, Borough Council has approved the acceptance of the Bank's offer for financing for the new street department vehicle; and

Be it FURTHER RESOLVED, the Borough Council has authorized the President of Council and the Borough Secretary to execute any and all necessary documents to carry out the financing.

ADOPTED as a resolution of the Council of the Borough of Northumberland, Northumberland County, Pennsylvania, this 7th day of June, 2016.

ATTEST:

*Janice Bowman, Borough Secretary
[BOROUGH SEAL]*

*BOROUGH OF NORTHUMBERLAND
Paul Ruane, Council President*

*APPROVED this 7th day of June, 2016.
Len Zboray, Mayor"*

Personnel

Mr. Tira read a motion to hire Mary Kay Clark as the Code Enforcement Officer at a rate of \$13.50 per hour with a \$.50 raise upon a satisfactory work evaluation in three months and an additional \$.50 when she passes the BCO exam. She is hired for 16 hours per week.

Additionally, seasonal hires of lifeguards starting at the rate of \$7.50, effective June 2, 2016. Any lifeguards returning in future years will receive an additional \$.25 for each year of experience. The list of lifeguards includes the following: Brett Bartholomew, Adrianna Freeman, Conner Liesenfeld, Elivette Martinez, Olivia Packer, Abigail Ranck, Emily Specht, Elise VanKirk, Madison Walter, Sierra Gulden (after certification), and Angela Klinger (after certification).

Additional seasonal hires include concession/front desk at a rate of \$7.25 for new hires and \$7.35 for returning employees. In future years, each returning employee will receive a \$.10 increase for each year of experience. The list of concession/front desk employees for 2016 includes Alexis Andino, Blake Bettleyon, Kyla Bordner, Rosella Delgado, Marissa Fisher, Molly Greth, Kasidee Leaser, Ainsley Tweed, Abigail Walter, McKenzie Zellers, Sierra Gulden, Marlena Kimmey, and Jessica Strouse.

Hires for the two head lifeguard positions paid at the rate of \$7.75 are Connor Sees and Mikayla Neff. The assistant pool manager will be David Mahoney at a rate of \$8.75 and the pool manager will be Tylor Dzwonchyk at a rate of \$10.50. There will also be a late season pool manager, Angela Klinger, and late season assistant pool manager, Jessica Poff Rotzler. They will be paid at a rate of \$10.50 per hour. They will train during the summer months shadowing a manager.

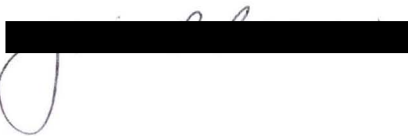
Alexis Mendoza is hired as the Playground Supervisor at a rate of \$7.75 per hour.

Summer street department workers hired are Colby Lahr and Joseph Swope (pending PHEAA eligibility) at a rate of \$9.00 per hour.

Mrs. Rees made this motion as read by Mr. Tira. Mr. Boyer seconded the motion. Discussion ensued. Council approved the motion with a vote of 4-0-1. Mr. Sees abstained.

Mr. Ruane adjourned the council meeting at 8:17 p.m.

Respectfully submitted,



Janice R. Bowman
Borough Secretary